

Eastview Action Plan

Items for Immediate Action

Administration

1. Transition to a new constitution and by-laws
2. Update incorporation paperwork
3. Begin to record relevant statistics in regards to membership, attendance, parking, ministry involvement, etc.
4. Creation of stationary and business cards
5. Purchase of membership and financial tracking software
6. Transition to new weekly programming schedule
7. Recruit, train and schedule volunteer office help
8. Creation of a second office space for study/counsel

Discipleship

1. Change Sunday school start time to 9:45a.m.

Fellowship

1. Appointment of a fellowship coordinator to organize events

Financial Stewardship

1. Send thank you letter to first time givers
2. Strive to connect giving to Kingdom impact through testimonies in worship service

Outreach/First Impressions

1. Begin recruiting greeters for parking lot and main entrance
2. Increase guest parking from two to six in parking lot expansion project
3. Begin tracking guests and following up with a "3 touch" strategy that includes personal visitation
4. Publish an introduction brochure for guests
5. Begin to post a monthly missionary prayer focus in the bulletin

Pre-school/Children's Ministry

1. Order colorful/age appropriate children's tracts
2. Children's church promotion in the bulletin for visiting parents who come for the 11:00 worship service to heighten awareness.
3. Make first aid kits readily available.
4. Post safety posters for CPR, choking and allergy awareness.
5. Upgrade worker name tags or lanyards
6. Begin using current nursery notification system during worship

Worship

1. Transition opening of worship service from announcements to musical worship
2. Make starting the worship service on time a high priority

3. Use offering time to share relevant announcements
4. Begin to intentionally eliminate dead time in between service transition points

Youth Ministries

1. Organize, recruit, and train team for Know, Grow and Show leadership

Complete within one year

Administration

1. Creation of basic policies and procedures for the following ministries:

Weddings

Funerals

Facility usage

Staff handbook

Financial and benevolence policies

2. Creation of a flow chart for ministries
3. Determine potential future staffing needs and create a general job description
4. Creation of a leadership covenant for those serving in ministry leadership
5. Create job descriptions and titles for current staff
6. Discover and implement new strategies and procedures that facilitate more efficient day to day operations.
7. Create opportunities for increased communication
 - Produce monthly calendars for distribution/internet posting
 - Coordinate a quarterly newsletter for distribution/internet posting
 - Information board to identify ministry heads, deacons, etc. that would include headshots to help put names to faces
 - Consistently update and scroll power point announcements before services

Discipleship

1. Begin offering a New Members Class as a part of an overall strategy for assimilation
2. Establish a system of 2-3 adults at all times who are ready to sub on short notice
3. Implement an intentional spiritual growth/life development process
4. Transition Sunday school to a mid-size environment with a focus on fewer, larger classes and verse by verse Bible content teaching
5. Implement home groups as an environment for small groups and topical curriculum
6. Begin to offer annual small group leader training
7. Consider planning a sermon series on spiritual gifts partnered with a ministry enrollment campaign

Fellowship

1. Creation of an annual events master calendar for a twelve month period

Financial Stewardship

1. Send giving statements out quarterly to create awareness of giving levels as well as providing assurance that we are keeping accurate records
2. Introduce small group stewardship studies into the church
3. Began planning for bi-annual stewardship months
4. Begin formatting annual budget into sample format provided by consultant

Outreach/First Impressions

1. Expand to a team of rotating greeters with a set schedule
2. Creation of an information box to give to first time guests at church
3. Creation of a "welcome package" to deliver to first time guest as a part of visitation
4. Strive to create on an annual evangelism strategy and calendar

Pre-school/Children's Ministries

1. Consider the purchase of projection equipment or television to use in lesson presentation
2. Strive to create of a children's ministry brochure
3. Explore options in children's church programming/structure
4. Creation of policies and procedures packet
5. Strive to complete background checks of all teachers working with children
6. Strive to have all children's workers certified in first aid
7. Consider purchase of nursery pager system
8. Explore the possibility of painting the baby nursery to reflect creativity
9. Explore the possibility of equipping every room needs a mounted flannel board as well as dry erase board
10. Ensure that each room is the best possible environment by equipping each room with age appropriate decor, storage cubbies, etc.
11. Explore different strategies for check-in/security for nurseries
12. Consider transitioning children directly from Sunday school to children's church

Worship

1. Explore the possibility of upgrading and expanding current audio and media equipment
2. Strive to offer periodical sound room trainings
3. Creation of a trained team of altar workers
4. Explore the possibility of upgrading the confidence video monitor
5. Strive to add additional instrumentation to worship services

Youth Ministries

1. Creation of a youth logo and identity
2. Create a set of Leader Requirements - Need to be invited to serve, must be a member of the church, take spiritual gift test, faithfulness to all services unless providentially hindered, mature Christians – not too close in age to the teens, need to be married if young, etc.
3. Create an annual planning session and annual calendar

Complete within three years

Administration

1. Explore the possibility of purchasing an AED
2. Creation of a volunteer ministry manual

Discipleship

1. Implement an ongoing teacher training program for new and experienced teachers
2. Implement one on one discipleship ministry
3. Implement an intentional Life Development Process

Fellowship

1. Create new member awareness by placing photos and small bio in bulletin and on screen
2. Explore possibility of a new church directory

Financial Stewardship

1. Strive to make on-line giving possible
2. Strive to train individuals to be Crown volunteer budget counselors
3. Consider creating a foundation to open up opportunities for planned giving

Outreach/First Impressions

1. Strive to offer greeter/first impressions training
2. Consider offering annual salvation and baptismal classes for children workers and parents
3. Strive to contact new home construction or people who have moved to neighborhood near us
4. Explore setting up a new baby contact outreach
5. Explore the possibility of creating short term mission trips for adults and families
6. Schedule periodical personal evangelism training workshops
7. Explore the creation of an evangelistic prayer ministry
8. Explore the creation of an interactive web site with on line event and class registrations

Pre-school/Children's Ministries

1. Explore options for participation in a Junior camp (Explore Chat. Children's camp)
2. Need a resource center for all children's ministries – craft supplies, lesson visuals, etc.

Worship

1. Begin the use of drama/skits more often
2. Creation of an organized and cataloged music and media library
3. Consider offering a discovery night for new musicians and vocalists
4. Consider creating a schedule for special music for both members and outside groups
5. Explore the possibility of offering a second worship service if needed
6. Explore the possibility of adding video testimonies for baptisms

Youth

1. Hire a full time pastor of family ministries
2. Begin a youth worship service or youth dedicated service